



SHORT COURSE ON 'CLIMATE CHANGE AND SUSTAINABLE DEVELOPMENT'

15th- 26th November 2016

APPLICATION FORM

Application deadline: 13th November 2016 (16:00 hours East Africa time)

A: Applicant category

- Employee – Government Institutions
- Employee – Non-Government Institutions
- Graduate student
- University educator
- Other

If you checked 'Other' please specify:

B: Contact Information

Last name:

First name (s):

Address:

(Line 1: Name of Institution if applicable)

(Line 2: Street name or other equivalent)

(Line 3: Building/Apartment/House number or equivalent)

City:

State/Province/Region:

Post code:

Country:

Telephone:

(Please include country and city codes)

Email address:

C: Personal Information

Age: Date of birth (*Day/Month/Year*): Gender:
Country of citizenship: Country of residence:

D: Educational background

Highest academic degree completed/or in progress

Bachelor Masters PhD

Years obtained/expected graduation date (*Month/Year*):

Institution where the degree was awarded/is in progress:

Name of the degree program:

Discipline in which the degree was awarded/is in progress:

Language of instruction:

Previous academic degrees earned (*include name of degree, institution and language of instruction*):

1:

2:

3:

E: Educational background

Current occupation:

Current position:

Name of institution:

Full mailing address of institution:

Telephone:

(Please include country and city codes)

Email address:

Name of your supervisor:

Major responsibilities (*200 words maximum*):

F: English Language Proficiency (Applicable for countries where English is not a national administrative language)

All courses will be conducted in English. We therefore need to assess your ability not only to read and understand spoken English, but also to speak and participate actively in discussions.

English language competency (check all that apply)

Read Write Speak

Have you ever taken English Courses? Yes No

If 'yes', for how long?

Where did you study English?

Have you ever lived/studied in an English speaking country? Yes No

If 'yes' where and for how long?

G: Professional References

Please ask **two people** to comment on your professional or academic abilities by sending out Professional Reference Letters. The reference letter must be submitted electronically.

Please provide below the names and contact information for the two references that will send out the Professional Reference Letters on your behalf. Note that it is your responsibility to ensure that your referees submit the required reference letters to IRA by the application deadline.

Reference 1:

Name:

Full mailing address:

Telephone:

(Please include country and city codes)

Email address:

Reference 2:

Name:

Full mailing address:

Telephone:

(Please include country and city codes)

Email address:

H: Supporting Documents

The following documents must be submitted along with your application

1. Official university transcripts for the higher degree earned listing courses taken and grades for each course.
2. Current Resume/Curriculum Vitae (no more 2-3 pages, 12 points font size). Must include relevant education, employment history, and list of any relevant publications or activities in which you have been or are directly involved.
3. Statement of current activities and future plans. The statement should provide a brief summary (no more than 2 pages; 12 point font size) of your current academic, research or professional activities and future carrier plans that are most relevant to your qualifications for the short course on climate change and sustainable development. The statement must highlight your perception of the benefits of the program in advancing your future career goals.

SHORT COURSE ON 'CLIMATE CHANGE AND SUSTAINABLE DEVELOPMENT

14th- 25th November 2016

APPLICATION CHECKLIST

This page is provided so that you may check whether you have assembled all the required application materials.

1. **Completed Application Form.** Please fill in ALL the information requested
2. **Two (2) Professional References.** Send out the two references from two people who can comment on your professional or academic abilities and have known you for some time.
3. **Statement of the Current Activities and Future Plans** (no more than 2 pages; 12 point font size)
4. **Official university transcripts**
5. **Current Curriculum vitae** (no more than 2 pages; 12 point font size)

Contact information for IRA/ACCFP Secretariat:

Short course on climate change and sustainable development

Institute of Resource Assessment/ACCFP Secretariat

University of Dar es Salaam

P.O. Box 35097

Dar es Salaam

[Tel:+255-22-2410144](tel:+255-22-2410144)

Email: accfp2@ira.udsm.ac.tz and/or accfp2@gmail.com /ekalumanga@yahoo.com

All application materials must be received at IRA/ACCFP Secretariat no later than 13th November **2016 (16:00 hours East Africa time)**